



# BERHAMPORE COLLEGE

ESTD. : 1963

**NAAC Accredited College**

20, C.R. Das Road ● Berhampore ● Murshidabad ● W.B. ● PIN - 742101

No. B.C / ..... / 20 .....

Dated, Berhampore, the ..... 20 .....

## **Resolutions of the meeting held on 24/08/2023.**

Minutes of proceeding of meeting of IQAC of academic session 2023-24 held on 24.08.2023 at 3.30 P.M. in the Chamber of Principal. Hon'ble Chairman, Dr. Samaresh Mandal, Principal of Berhampore college chaired the session. All the members of the committee were present for the meeting and the meeting began with the permission of the principal. The resolution of the previous meeting held on 06.04.2023 read out and confirmed.

Dr. Indrani Basu, the head of IQAC reported that during the Last academic session, four meetings were held as per the required norm. She also informed that Institutional Development Plan (2023-28) has been uploaded in the website. This is the first meeting of the current academic session and the purpose of the meeting is to set out a clear plan for the academic session 2023-24 in accordance with the Institutional Development plan 2023-28. Principal asked various committee heads whether the reports were prepared and up to date for the next NAAC accreditation. The various committee heads unanimously concurred and stated that the reports and relevant documentations were accurate and up-to-date. The previous session's plan of action was read out by Dr. Indrani Basu and outlined the various goals and agendas that were fulfilled as well as others that needed renewed efforts. Principal has issued a prayer for the solar power and we are close to achieving that particular goal. Dr. Shariffudin reported that the feedback has been conducted for the students as well as the faculty members and the feedback of the alumni can be conducted once their email addresses are shared with the concerned faculty members. The principal stated that he would be able to share the link with the alumni association. The faculty resolved to collect email addresses of the guardians of the various learners from each department in order to conduct the feedback on the parents of the learners. This will be done within the next ten days in order to expedite the feedback and the students of 4<sup>th</sup> and 6<sup>th</sup> semester would be the point of focus.

Regarding LMS and its introduction: introduction of new LMS in the college is subject to the benchmarks set by NAAC and the guidelines provided by them as well as the point allotted for the respected benchmark.

Another point of focus was to encourage faculty members to be more research oriented. To this end, the faculty members were going to be asked to submit a list of their publications for each session. Faculty members were also to be encouraged to pursue research and higher degrees.

Share trading and computer learning were two courses that were in the talks of being introduced in the form of certificate courses. The faculty members could also be encouraged to finish certification courses under SWAYAM. The certificate course on computer studies, which will be a paid course will commence shortly and the target student group with the fourth semester students. Another meeting will be held to discuss the details of the course and its scope for benefitting the students.

Gender audit, academic audit and green audit will have been conducted for the academic session 2023-24. Coordinator AISHE audit needs to be conducted within this session.

Agend 2: CAS, under 11373, 979 proformas – the incumbents would be called for a discussion regarding the prospects. The IQAC head resolved to conduct a discussion regarding the requirement for CAS and the ways in which it may be smoothly faced by the eligible candidates.

Agenda 3. Achievements of the academic session of 2022-23 also discussed.

The meeting ended with thanks to the chair.



Signature of Coordinator, IQAC  
**COORDINATOR  
IQAC**

**BERHAMPORE COLLEGE  
BERHAMPORE, MURSHIDABAD**

 24.11.23  
**PRINCIPAL  
Berhampore College  
Berhampore, Murshidabad**

Signature of the Principal

*\*Plan of action for the academic session 2023-24 has been attached with this resolution.*