

BERHAMPORE COLLEGE
BERHAMPRE, MURSHIDABAD
Dated Berhampore the . 11th January, 2017
Election Rules : 2016-2017

Election to the Students' Union of Berhampore College for the session 2016-17

(To be conducted as per **KU guidelines & "Constitution of Students' Union-2007 of Berhampore College & as amended from time to time.**

The rules are framed in accordance with the Constitution of the Students' Union-2007 along with the amendments made from time to time for conducting the election of the Class Representatives (Phase-1) in relation to the Berhampore College Students' Union Election-2016-17 and attention of all concerned is hereby drawn to the followings:

- 1) In the election envisaged under the provision of Constitution, the nomination forms for the election of the class representatives and withdrawal of candidature shall be used either in original or in Xerox / Photocopy of the original.
- 2) Blank Nomination Form along with Nomination withdrawal Form including Rules which are available on College Website (www.berhampore college.in & www.berhampore college.co.in). Photocopy/Xerox copy of the Original Nomination & Withdrawal Form may be also used by the candidates.
- 3) Every Student has to prove his status by producing own college Identity Card & Admission Fee receipt to involve himself in each and every step and phase of the Election process of the students union election as Voter, Proposer, Seconder, Candidate, etc. He has also to keep the original ones with him and has to show as and when demanded by the College authority.
- 4) Each class of every stream (B.A./B.SC./B.Com.(Honours as well as General) will constitute a constituency.
- 5) Nomination papers duly filled in are to be submitted by candidate himself / herself to the members of the Election Commission by producing own college Identity Card & Admission Fee receipt along with those of Proposers & Seconders. Nomination papers duly filled in are to be submitted by candidate on 17.01.17 & 18.01.17 at the office of the Election Commission (Room No.14). The hour being 12 Noon to 2 p.m. daily on the Election Commission office clock.
- 6) Proposers and Seconders must be the voters of the same constituency (class).
- 7) A Valid Voter Shall be eligible to propose & second not more than two names as candidates of his her Constituency.
- 8) The date and time for scrutiny and withdrawal of the nomination papers filed are as follows.

	<u>Date</u>	<u>Day</u>	<u>Time</u>	<u>Room No</u>
Scrutiny	19.01.2017	Thursday	From 12.00 Noon	14
Withdrawal	21.01.2017	Saturday	From 12 Noon to 2 P.m.	14

* No Candidates will be allowed to be present at the time of Scrutiny.

* Candidates willing to withdraw his/her candidature will have to appear personally before the Election

Commission on the date and time mentioned above and to submit Nomination withdrawal form (Form II which is available on the Website) duly filled in along with the document for proving his/her status as stated in serial no.3 of this Election Rules. No one other than withdrawing candidate will be allowed to enter into the room.

- 9) After scrutiny of Nomination papers, constituency wise provisional list of valid nomination papers will be published by the Election Commission in alphabetical orders of the names in English spelling.

- 10) After withdrawal of candidature, constituency wise final list of contesting candidates will be published by the Election Commission in alphabetical order of the name in English spelling. Uncontested candidates of class representatives in any class, if any, will be declared elected after the process of withdrawal is over.
- 11) Constituency(class) wise ballot papers will be printed in alphabetical order of the names in English spelling.
- 12) The Election Campaign shall cease on 25.01.2017 at the closing of class hours.
- 13) Date of Election of class representatives & timing are as follows:

Day	Date	Warning bell	2 nd bell	Final bell	Election Starts
Saturday	28.01.2016	11.45. a.m.	11.55 a.m.	12.00 Noon	12.00 Noon

The voters of the particular constituency are to enter into the rooms allotted for that Constituency before 12.00 Noon. The main gate will be closed at 12.00 Noon.

- 14) Voter means and includes any “Student” as per provision of Sec.1 (d) of the Constitution of the Students’ Union – 2007 along with Amendments from time to time.
- 15) Election will be conducted as per final voter list (class wise/constituency wise) already published as per sec.21 (g).
- 16) Election of Class Representatives to all classes will be held simultaneously as per time schedule.
- 17) Vote is to be cast by using rubber stamp provided by the Election Commission at the time of voting.
- 18) Election of the Class Representatives under the provisions of the Constitution of the Students’ Union-2007 along with the amendments shall be held in accordance with principles of simple majority voting system and through secret ballot in a make shift voting compartments.
- 19) Every voter immediately after casting his/her vote shall leave the polling room and the college Campus. However the candidates of the respective constituency may stay in the Polling room till the polling is over.
- 20) Counting of votes will be made on 28.01.2017 in the Boys’ common room immediately after the polls of all constituencies are over. In between times of poll and counting, the ballot boxes containing ballot papers of Class Representatives sealed will be kept in the safe custody of the Returning Officer till counting.
- 21) The candidates may stay at the respective counting table till the counting is over.
- 22) In case of any dispute in the Polling Booth the decision of the polling officer will be Final and binding unless the polling officer refers it to the Election Commission for their decision.
- 23) The result of the Election of the Class Representatives duly signed by the Chairman and the Returning Officer of the Election Commission will be announced after counting of votes are over. Election certificate will be issued to the elected class representatives within three (03) working days of the college from the date of declaration of result.
- 24) In case two or more contesting candidates secure equal number of votes and none of them can be declared elected, i.e, in case of a tie decision will be made by “lot on spot” by the Principal/T.I.C. immediately after declaration of result of all seats.
- 25) If any dispute arises regarding conducting the poll and counting the votes the decision given by the Election Commission shall be final and binding unless the Election Commission refers it to the College Governing Body for its decision.
- 26) In case of need, the above rules may be amended or changed by addition or deletion or alteration by the Election Commission.
- 27) No. campaign in any form is allowed within the voting compartments/booths.

28) Allotment of seats for Class Representatives (C.R) for each year of each stream will be as follows;

Sl. No.	For No. of students	No. of seats
a)	From 01 to 50	01
b)	From 51 to 100	02
c)	From 101 to 150	03
d)	From 151 to 200	04
e)	From 201 to 300	05
f)	From 301 to 400	06
g)	From 401 to 500	07
h)	From 501 or above	08

N.B a) However, if in any constituency the total No. of students is less than 10, no election be held but 1 (one) member be nominated as a class representative (without voting right) on the basis of the recommendation of the executive body after formation of Students' Union.

b) In different constituencies at least one candidate shall be a girl student where the total No. of Class Representatives exceeds 3 (Three)

The following classes form the constituencies for the election (2016-17) of the class representatives, & number of representatives in each class being shown in the bracket.

YEAR	B.A.	B.SC.	B.COM
	NO. OF SEATS	NO. OF SEATS	NO. OF SEATS
1 ST YEAR HONS.	08	02	01
1 ST YEAR GEN.	08	NIL	01
2 ND YEAR HONS.	08	02	02
2 ND YEAR GEN	08	NIL	NIL
3 RD YEAR HONS.	07	02	01
3 RD YEAR GEN	04	NIL	01

The number of seats are subject to change with changes, if any, in the Final Voter List.

29) The detailed procedure of election, polling & counting shall be determined by the Election Commission subject to the provision of the Constitution of the Students' Union-2007 along with the amendments.

30) The election rules framed by the Election Commission & time tables for the election will be binding on all concerned.

31) The election Commission shall dispose of all matters relating to any objection raised or any clarification sought for by any student in regard to election matter. However, in case the Election Commission fails to resolve any dispute may refer any such matter to the Governing Body. The decision of the Governing Body shall be final and binding.

32) Election of the Phase-II (formation of the Cabinet) will be conducted as per provision of the section 22 of the Constitution of the Students Union – 2007 along with its amendments. The date, time & venue will be notified later on.

33) Copy of the Constitution of the Students Union – 2007 along with its amendments will be had from the office of the Election Commission (Principal's Chamber) by paying Rs. 10/- (Rupees ten only) per copy (to cover its costs).

34) The Principal will function as Chairman to the Election Commission.

Returning Officer
Election Commission,
Berhampore College.